



DOEACC SOCIETY

KOLKATA CENTRE
(Formerly RCC, KOLKATA)

(A Scientific Body of Dept. of Information Technology, Ministry of
Communication & Information Technology, Govt. of India)
JADAVPUR UNIVERSITY CAMPUS, KOLKATA-700 032
(Phone: 24146081/6054/6064/6682, Fax : (033) 24146549, E-mail : ad@doeacckol.in)

Ref No.: DSK/PSC/11-12/22

Date: 09.12.2011

INVITATION TO QUOTE RATES

(Last Date for Submission 19.12.2011 at 11-00 AM)

Quotations are invited for the following items.

Sr. No.	Name of the Item(s)	Description / Specifications	Quantity Required	Unit
1	Pre-printed Admit Card for the post of " WBCS Recruitment Exam 2012" at PSC, West Bengal.	15" x 8" x 1" Part Preprinted Admit Card, both side printing in singal colour (White) on 80 GSM (TNPL) Paper for one sessions.	90000 (Approx)	Sheets

The Terms & Conditions on the reverse should be read carefully and noted in order to comply with.

Yours faithfully,

Authorised Signatory
For DOEACC Society, Kolkata Centre

[PTO]

TERMS AND CONDITIONS

1. The quotation should be addressed to The Director, DOEACC Society, Kolkata Centre.
2. The price quoted should be firm and F.O.R. DOEACC Society. Kolkata Centre. Quantity indicated is tentative and is subject to change.
3. The quotation/offer should be submitted on or before last date of submission (Due Date) in the sealed envelope. The envelope should be superscripted as "**Quotation for Preprinted Admit card**" and should bear the enquiry number and due date on the top. Quotations received after the due date will not be considered.
4. Quotations will not be accepted by Fax, Email or any such electronic data transfer form.
5. Customs Duty, Excise Duty, Sales Tax, C & F, Packing & Forwarding, Insurance, Transportation, Octroi, Installation, Training, etc charges should be separately mentioned. Discount, if any, should also be mentioned. Total price of the goods should also be mentioned.
6. DOEACC Society, Kolkata Centre will not provide Sales Tax exemption certificates.
7. Delivery at **Public Service Commission Office, 161A, S.P. Mukherjee Road, Kolkata - 026.**
8. Validity of the quotation should be mentioned. Normally quotations should be valid for at least 60 days from the date of opening of the quotation.
9. Payment Terms: within 30days after delivery of goods and submission of bill. No advance payment (Prepayment) will be made at any cost.
10. DOEACC Society, Kolkata Centre does not bind itself to accept the lowest or any such quotation and assigning any reasons. No correspondence in case of rejected tenders will be entertained. Incomplete has the right to accept or reject whole or any part of tenders or a portion of the supply of goods without quotations are liable to be rejected.
11. **Delivery period to be mentioned in the quotation.**
12. Forms may also be downloaded from the website (www.doeackolkata.in) and Quotation to be dropped in the tender box kept at Room No. 411. Last date of submission of quotation in 19.12.2011 at 11.00am.